



University of Ruhuna, Sri Lanka

Meeting Schedule - 2021

Scheduled Day	Meeting	Time	Month											
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1st Monday	Grievance Handling Meeting - Academic Staff	8.00 am	4		1		3		5		6		1	
	Grievance Handling Meeting - Administrative & non academic Staff	1.00 pm	4		1		3		5		6		1	
2nd Monday	Pre Council Meeting with Executive Officers	8.00 am	11	8	8	12	10	14	12	9	13	11	8	
	Deans Meeting	11.00 am	11	8	8	12	10	14	12	9	13	11	8	
	Council	1.30 pm	11	8	8	12	10	14	12	9	13	11	8	
Last Wednesday	Senate	9.00 am	27	24	31	28	28	30	28	25	29	27	24	
	Action Plan Progress Review Meeting	1.30 pm			31				28				24	
	Staff Union Meeting	1.30 pm				28				25				29
	Progress Review Meeting on Research Developments & Technical Transfers	1.30 pm	27				28					27		
	Staff Welfare Meeting	1.30 pm		24							29			
	Center for Quality Assurance Senate Standing Committee Meeting	8.15 am	5	2	2	6	4	1	6	3	7	5	2	7

May meeting is shifted to 28th due to pre scheduled day is a holiday

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1st Tuesday	Land, Building and Landscape Committee Meeting	10.30 am	5		2		4		6		7		2	
	Housing Committee Meeting	10.30 am		2		6		1		3		5		7
	Distance and Continuing Education Unit, Management Board	1.00 pm	5		2		4		6		7		2	
	Farm Management Meeting	1.00 pm		2				1		3		5		
	Rabindranath Tagore Committee Meeting	3.00 pm	5		2			1			7		2	
	VC Fund Meeting	4.00 pm	5		2			1			7		2	
2nd Tuesday	Cleaning Service & Dengue Prevention Review Meeting	8.00 am		9			11			10		12		
	Audit & Management Committee Meeting	9.30 am	12		9			8			14		9	
	Career Guidance Advisory Board Meeting	11.00 am		9			11			10		12		
	Staff Officers Meeting	1.00 pm	12		9		11		13		14		9	
	Security Committee Meeting	1.00 pm		9		20		8		10		12		14
Last Monday	Capital and Rehabilitation works Progress Review Meeting	8.00 am	25	22	29	29	24	28	26	30	27	25	29	27
3rd Tuesday	Cultural Centre Progress Review Meeting	11.00 am		16			18			17			16	
	Meeting with Student Unions & Student society representatives	1.00 pm	19	16	16	20	18	15	20	17	21	26	16	21
	Sports Advisory Board Meeting *	2.30 pm	19	16	16	20	18	15	20	17	21	12	16	21
	CINTA Progress Review Meeting	2.30 pm		16					20					21
	Leave and Awards Committee Meeting	8.00 am	26	23	23	27	25	22	27	24	28	26	23	28
	Departmental Procurement Committee Meeting	10.00 am	26	23	23	27	25	22	27	24	28	26	23	28

April Meeting shifted to 3rd Tuesday due to pre scheduled date is a holiday

October Meeting shifted to 4th Tuesday as pre scheduled date is a holiday

October Meeting shifted to 2nd Tuesday as pre scheduled date is a holiday

4th Tuesday	Finance Committee Meeting	1.00 pm		23		27		22		24		26		28
	Staff Development Committee Meeting	3.00 pm		23		27		22		24		26		28
	Library Committee Meeting	3.00 pm	26		23		25		27		28		23	

* Vice Chancellor will chair only the meetings marked in black