



REGISTERED POST

UNIVERSITY OF RUHUNA
MATARA

My No: RUH/SUP/2026/S8/Q10
The Manager,

Date: 2026.03.09

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**QUOTATION FOR SUPPLY OF PRITRED UNIVERSITY CREST FOR
UNIVERSITY OF RUHUNA**

- 01. Please quote your current lowest price for the articles/services enumerated overleaf in duplicate.
- 02. The quotation should be valid for six months from the date of closing of bid.
- 03. Samples should be submitted whenever required along with quotation.
- 04. Sample submitted should be removed from this office within 07 days after informing.
- 05. Quotation should be prepared according to the given instructions.
- 06. This form should be duly returned even if you are unable to quote.
- 07. If you are registered for the VAT, the VAT registration number should be indicated on the Quotation. If you are not registered for VAT, the prices should be indicated without VAT and if So kindly requested to attach a copy of the certificate issued by the commissioner of Inland Revenue certifying that you have not been registered for VAT. If not your quotation will be rejected.
- 08. Should be **marked "Quotations for Supply of QUOTATION FOR SUPPLY OF PRITRED UNIVERSITY CREST UNIVERSITY OF RUHUNA.** the top Left hand corner of the envelope and should be under sealed registered cover to Senior Assistant Bursar, (Supplies), University of Ruhuna, Wellamadama, Matara **On or before 2.00 p.m 17.03.2026.**
- 09. Advance payments shall not be made when placing order. Payment will be made after the goods are received to our stores and inspections.
- 10. All columns in this form shall be filled in ink. Any alterations shall be initialed by the bidder.
- 11. **All items shall be delivered to the University of Ruhuna on 25th March 2026. The supplier shall ensure that delivery is completed on the specified date.**

[Handwritten Signature] 09/03/2026

Senior Assistant Bursar (Supplies)
Senior Assistant Bursar
Supply Branch
University of Ruhuna
Wellamadama
Matara.

No.	Description of materials /Goods	Specification	Qty.	Bidder's offer Yes/No	Price per Unit		TOTAL	Trade Mark	Waranty	Sample requirments Yes/No	Date by which delivery can be completed
					Without VAT	Delivery at the University					
01.	University Crest (Crest Embrodery Fabric)	Attached Annex	330								
Evaluation will be done as Package mentioned above it is intructed to quote for whole items.											
Delivery Charges to University of Ruhuna											
If you not Mentioned the delivery charges, delivery charges will include for evaluation.											
Note : Public Enterprice will be given a 15% speccail preference over rest of the bidder.											
N.B] Alternative offers shall not be considered. The Vendors are advised not to quote defferent options for the same item but furnish the options available most competitive among to the bidder.											

VAT Percentage %
VAT No:-

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Date

.....
Signature

.....
Name of Firm

Contact Tele/ Fax No: -

E-mail Address, if any :-

10cm

University of Ruhuna
Sri Lanka

0.5cm



7cm

13cm

5cm

1cm

Cricket

0.5cm

Font family : Elephant
Font Size : 28pt

black



C=3 M= 27 Y=98 K=0



C=35 M= 98 Y=93 K=55

university logo H/W =1.4

