



UNIVERSITY OF RUHUNA VACANCY

Applications are invited from the permanent, confirmed, employees of the University Grants Commission/Higher Educational Institutions (HEI)/Institutes/Campuses for the following posts.

1. Chief Marshal

Qualifications:

- I. A holder of the post of Deputy Chief Marshal in the Marshal service in the university system and confirmed in that post with not less than five (05) years of satisfactory service in that grade.

Physique:

Height 5'5"

Chest 32" deflated

Note: Preference will be given to those with actively participated in sports activities, Social welfare activities and recreation programmes within the University and at the National level.

OR

- II. An Officer not below the rank of Lieutenant Colonel in Sri Lanka Armed Forces / equivalent rank in Sri Lanka Police with active participation in sports activities.

Salary Scale: U EX 2 (II) – Rs.113,690 - 8 x 2,400; 8 x 2,940 - 156,410 p.m. (From 01.01.2027)

Recruitment: By an Interview

2. Chief Security Officer (Grade II)

Qualifications:

I. An Officer not below the rank of Assistant Superintendent of Police, Captain of the Army or an Officer of equivalent rank in the other Armed Services

OR

II. A person who possesses a degree from a recognized university/HEI with not less than five (05) years of experience in security work;

OR

III. A holder of the post of Security Inspector, Grade I or above in the University Security Service and confirmed in the present post with not less than eight (08) years of satisfactory service in those grades.

Salary Scale: U EX 1(II) - Rs. 85,305 – 3 x 2020; 91,365 (EB) 93,765; 12 X 2400 – 122,565 p.m. (From 01.01.2027)

Recruitment: By an Interview.

3. Sub - Warden (Full Time) (Grade II)

Qualifications:

I. A graduate of a recognized University. Preference will be given to those with experience in administration and management of Hostels.

Salary Scale: U MN 3 (II) Rs71,365 – 18 X 1,190 – 92,785 p.m. (From 01.01.2027)

Recruitment: By an Interview

4. Audit Assistant (Grade II)

Qualifications:

I. Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in: -

- (i) Sinhala Language/Tamil Language
- (ii): English Language/English Literature
- (iii) Mathematics.

AND

II. Should have passed in all subjects at G.C.E (A/L) Examination (except the Common General Paper) at one sitting. (Passing in 3 subjects under the old syllabus at one sitting. Would be sufficient for this purpose).

AND

III. Post specific qualifications:

(a). Preliminary Level/Licentiate I/ Foundation Level/ CAB I/ Executive Level of Institute of Chartered Accountants in Sri Lanka or equivalent.

OR

(b) Foundation Level of Chartered Institute of Management Accountants (CIMA).

OR

(c) Higher National Diploma in Accountancy (HNDA) of Sri Lanka Institute of Advanced Technological Education (SLIATE).

OR

(d) Membership of Association of Accounting. Technicians (AAT) of Sri Lanka.

AND

IV. Minimum two years (02) Experience in Auditing in state Corporation or recognized private organization.

Preference will be given to those who possess an acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

Note:

In the case of internal Candidates, experience in Accounting/Auditing in the University System/ Public Sector/ Recognized Private Organization may be considered for the purpose of reckoning experience in Auditing mentioned in IV above.

Salary Scale: U MN 2 (II) Rs 61,275 – 18 X 890 – 77,295 p.m. (From 01.01.2027)

Recruitment: By an Interview

5. Management Assistant (Store-Keeping) (Grade III)

Qualifications:

- I. Should have passed the G.C.E.(O/L) Examination in six (06) subjects at one sitting with credit passes in: -

- i. Sinhala Language/ Tamil Language
- ii. English Language/ English Literature
- iii. Mathematics

AND

- II. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General papers) at one sitting.

AND

- III. Post Specific Qualifications.

One year experience in Store-keeping and/or a pass in the subject of Commerce at the G.C.E. (Ordinary Level) Examination or in the subject of Accountancy at the G.C.E. (Advanced Level) Examination.

Preference will be given to those who possess the following:

- (a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

AND

- (b) Two years of experience in the use of computer application packages

Note:

A Security Deposit to be furnished as determined by the UGC/ Higher Educational Institution.

Salary Scale: U-MN 1 (III) Rs 49,475-17×540 – 58,655 p.m. (From 01.01.2027).

Recruitment: By written Examination and an Interview.

6. Technical Officer (ICT) (Grade III)

Qualifications:

- I. Should have passed in three (3) subjects at the G.C.E. (A/L) examination in one sitting in any Stream.

AND

- II. Having obtained a certificate of proficiency not below than the N.V.Q Level 5 issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the field of Information Communication and Multimedia Technology /Information and Communication Technology / Information Technology or Equivalent.

Note: Preference will be given for who have work experience in ICT.

Salary Scale: U MT 1(III) – Rs. 51,095 – 7 X 540; 10 X 640 – 60,575 p.m. (From 01.01.2027)

Recruitment: By written Examination or Practical Test and an interview.

7. Electrician (Grade III)

Qualifications:

- I. Employees in Primary Level Semi-Skilled (U-PL 2) or Un-Skilled (U-PL 1) who have been confirmed in the present post and having obtained a Proficiency Certificate not below than the National Vocational Qualification (NVQ) Level 4 issued by a Technical/ Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of above post.

OR

- II. Employees in Primary Level Semi-Skilled (U-PL 2) or Un-Skilled (U-PL I) who have been confirmed in the present post and completed a minimum of five (05) years working experience in the relevant field with the skills not below than the National Vocational Qualification (NVQ) Level 2 proven at a trade test.

Salary Scale: UPL 3 (III) –Rs 48,005 – 16 X 490; 55,845 p.m. (From 01.01.2027)

Recruitment: By Practical Test and an Interview

08. Driver (Grade III)

Qualifications:

- I. Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03). years' experience in driving after obtaining the driving license.

AND

- II. Completion of minimum five (05) years satisfactory service in a post in the category of Primary Semi Skilled (U-PL 2) or Primary Unskilled (U-PL 1) and confirmed in the present post.

Salary Scale: UPL 3 (III) – Rs 48,005 – 16 X 490; 55,845 p.m. (From 01.01.2027)

Recruitment: By Practical Test and an Interview

9. Laboratory Attendant (Grade III)

Qualifications

- I. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings and having obtained a proficiency certificate not below than the National Vocational Qualifications (NVQ) Level 2 or 3, issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of each post.

OR

- II. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and should have passed the G.C.E. (O/L) Examination in six (06) subjects. with at least two (02) credit passes in not more than two sittings and one (01) year working experience in a relevant field with industrial skills.

OR

- III. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and completed a minimum of five (05) years' working experience in the relevant field with industrial skills.

Salary Scale: UPL 2 (III) –Rs 44,575 – 16 X 490 ;52,415 p.m. (From 01.01.2027)

Recruitment: By Practical Test and an Interview

10. Attendant (Health Services) - Female (Grade III)

Qualifications

- I. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings and having obtained a proficiency certificate not below than the National Vocational Qualifications (NVQ) Level 2 or 3, issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of each post.

OR

- II. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and should have passed the G.C.E. (O/L) Examination in six (06) subjects. with at least two (02) credit passes in not more than two sittings and one (01) year working experience in a relevant field with industrial skills.

OR

- III. Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and completed a minimum of five (05) years' working experience in the relevant field with industrial skills.

Salary Scale: UPL 2 (III) –Rs 44,575 – 16 X 490 ;52,415 p.m. (From 01.01.2027)

Recruitment: By Practical Test and an Interview

Other Information

- In addition, other allowances approved by the government will be paid, and the salary will be paid in accordance with the guidelines stipulated in Management Services Circular No. 6/2025 and University Grants Commission Circular No. 2/2025(i)

APPLICATIONS & PARTICULARS

01. All applicants must initially submit their applications **only** through the online system on or before **29.08.2025**. To submit applications through the online system, applicants should visit <https://application.ruh.ac.lk/> and follow the instructions provided there. The online application process will be open from **14.08.2025** and will close at **04.00 p.m. on 29.08.2025**.
02. Downloaded applications must be forwarded, as appropriate, through the Secretary, Registrar, Director, Head of Institution, or Campus Director to reach the Deputy Registrar, Non-Academic Establishments Division, University of Ruhuna, Wellamadama, Matara, on or before 29.08.2025.
03. The University reserves the right to shortlist candidates. Applications that do not conform to the requirements, are incomplete, or are received after the closing date will be rejected without information.



Acting Registrar
University of Ruhuna,
13.08.2025

Registrar
University of Ruhuna
Matara.

