

General Guidelines and Instructions

1. An applicant can apply for one or more awards.
2. Achievements and contributions during the university career up to 31 October 2006 can be included in the application. However, all claims made should be supported by documentary evidence. **No** marks shall be given in instances where no documentary proof is submitted.
3. For publications, marks will be awarded as follows:
 - i. Only in single-authored papers, the author will receive 100% of the marks awarded for the paper.
 - ii. A Senior Author who has published with peers and/or postgraduate students will receive 60% of the marks awarded for the paper.
 - iii. A Senior Author who has published with undergraduates and/or graduates will receive 80% of the marks awarded for the paper.
4. When marks for a publication in an indexed journal are claimed, the citation index in which the journal is indexed should be indicated.
5. For the Most Outstanding Researcher and the Most Outstanding Young Researcher, awards are available in each of the six categories mentioned below.
 - (1) Health Sciences including Medicine, Dental Science, Veterinary Science and other Allied Sciences
 - (ii) Technology and related Sciences including Engineering, Architecture, Quantity Surveying and Information Technology
 - (iii) Biological Sciences including Agriculture and Allied Sciences
 - (iv) Physical Sciences
 - (v) Humanities and Social Sciences
 - (vi) Management and Law
6. The applicants should sign the applications stating the following:

“I declare that the information and particulars furnished above are true and accurate to the best of my knowledge and belief”.

7. The applicants should forward self-prepared applications in keeping with the general guidelines and criteria laid down, along with a self-assessment, under registered cover to the following address. The award applied for should be indicated on the top left-hand corner of the envelope.

The Chairman/CVCD
University of Ruhuna
Wellamadama
Matara 81000

8. All applications should be forwarded through the official channels.
9. Applications received after the closing date (31 October 2006) will **not** be entertained.
10. A high-profile Panel of Judges appointed by the CVCD, comprising past Vice-Chancellors, Emeritus Professors and/or Senior Professors will evaluate the applications and submit their recommendations to the CVCD.
11. Final selection of the awards will be made by the CVCD in the light of the recommendations of the Panel of Judges. The CVCD may not offer certain awards if the applicants have not reached requisite standards.
12. The decision of the CVCD in connection with the awards will be **final**.