



# Sarasavi Information & Outreach Centre

## University of Ruhuna

### Matara

#### CONTACT INFORMATION

Prof. HSC Perera

Dean

Faculty of Management and Finance

University of Ruhuna

Matara

Phone +94 41 22 22075

Email [sunethrap@badm.ruh.ac.lk](mailto:sunethrap@badm.ruh.ac.lk)



YMWGP Udurawana  
Manager

Sarasavi Information & Outreach Centre

University of Ruhuna  
Matara

*Sarasavi Information & Outreach Centre*

Phone +94 41 22 22075

Email [sioc@admin.ac.lk](mailto:sioc@admin.ac.lk)

#### VISION

Our vision is to be an internationally and locally respected, outstanding information centre of excellence which proudly affirms its university identity.

#### OBJECTIVES

Providing information on graduate, postgraduate, external degree, diploma, certificate courses and all other outreach activities offered by all the faculties.

Establishing a comprehensive information hub in the southern region of Sri Lanka to cater the tourist, management and administrative information needs of the community via E Solutions.

Providing an opportunity for academics, non-academics and students to transmit their multidisciplinary work to the wider community

Providing internship opportunities for the students of the every faculty of the University

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## **EXISTING ACTIVITIES**

Providing Information  
Transmission of Knowledge  
Selling an Artifacts  
Human Resource Related Services  
Job Bank  
Entrepreneur Services  
Research & Consultancy Services



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## **PROPOSED ACTIVITIES**

Book Shop Facility  
Rent Houses Details  
Photocopy Centre  
E - Solutions

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## **PROVIDING INFORMATION**

### **General**

Background of the University  
News and Evens,  
Innovations  
Special Talent

## **Achievements**

### **At Present SIOC Has**

**News Letter – Only 2005 News Letter**  
**Rohana Magazines - Obtained from Library**  
**University Broachers – Try to create with linking**  
**International Affairs Unit**  
**Academic Session's Copies**

## **Academic**

**Postgraduate**  
**Undergraduate**  
**Diploma & Certificates**

### **At Present SIOC Has**

**Graduate Study Unit Programs Registrations**  
**Basic Information of Diploma & Certificates Causes**  
**Expects to get above causes registration authority**

## **Other Information**

**Regional, Religious**  
**Environmental,**  
**Cultural & Economic**

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**Expect to link with DS office & other related Parties**

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## **TRANSMISSION OF KNOWLEDGE**

### **Research**

**Student, Academic**  
**Non-Academic**

**Try to create University Research & Consultancy Panel**

### **Publications**

**Student**  
**Academic & Non-academic**

**At Present SIOC Has Many Books of**  
**Physical Education – 10% Commission**  
**Department of Botany – Rs.25/- Per Book**  
**DVC authored Books – 10% Commission**  
**Library Publications – 10% Commission**

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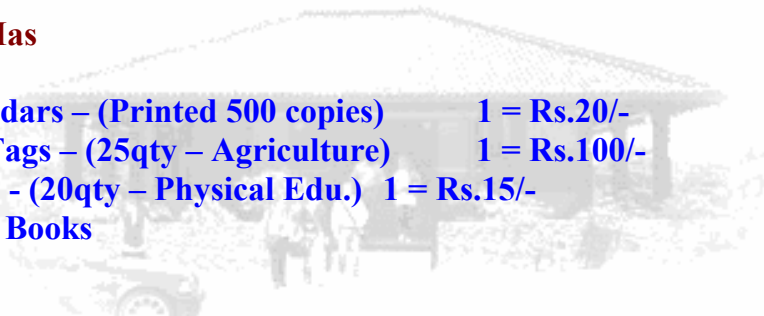
## **SELLING ARTIFACTS**

### **Souvenirs**

**Paintings**  
**T-Shirts**  
**Bags,**  
**Key-tags**  
**Plates**  
**Mugs**

### **At Present SIOC Has**

**Calendars – (Printed 500 copies) 1 = Rs.20/-**  
**Key Tags – (25qty – Agriculture) 1 = Rs.100/-**  
**Pens - (20qty – Physical Edu.) 1 = Rs.15/-**  
**Hand Books**



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## **BUILDUP JOB SEEKERS BULK**

**Main objective is collect and register employers and job seekers spread in the country.**

### **Job seekers bulk can be build through:**

**University Students (Internal & External)**  
**Students of Vocational Training Centers**  
**School Leavers**  
**Present Employees**  
**Other Parties**

**This activity is going on now with registration of the Job Seekers**

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## **EMPLOYER BULK**

## **Build Up Employer Bulk Can Be Through**

**District Chamber of Commerce  
MBA Scholars  
Internet  
District Secretariat Information  
All other organizations and NGO's**

## **SIOC Has Created**

**Application Form to Employer Registration  
Notification Letters for Organizations  
Notice for MBA Scholars**

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## **INTERNSHIP ACTIVITIES**

**Provide Support to University for Carrier on Its Internship Activities through  
Registered Employer Bulk**

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## **INDUSTRIAL PLACEMENT**

**Using Collected Data of the Job Seekers and Opportunities of Organizations We  
Arrange**

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**Job Fair,  
Interview Program for Per Year**

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## **TRAINING PROGRAMME**

**Facilitating Services to Find a Sound Trainee for  
Organization  
Training Program on Request  
Handling Occasionally Training Workshop**

**Already has discussed with Director of CGU**

**SIOC Create a Research and Consultancy Panel Presenting University of Ruhuna,**

Already Has Created & Distributed Information Collection Form for University Human Resources

## **CONSULTANCY & RESEARCH**

SIOC Create a Research and Consultancy Panel Presenting University of Ruhuna, Already Has Created & Distributed Information Collection Form for University Human Resources

## **ENTREPRENEUR SERVICES**

Microfinance Services  
Entrepreneur Consultancy Services  
Problem Solving  
Project Proposal Writing  
Helping for Loan  
Management Information

SIOC Expects to Join with Department of Entrepreneurship for Above Activity's Fruitfulness (Department Head Already Agreed.)

## **OPPORTUNITY**

Using Existing Infrastructure *Education & Outreach Centre*

Rent House Details of University  
Tourism Promotion as Tourist Stand  
Books Shop Facility with Stationary  
E – Solution Capability  
Photocopy Centre for Students  
Microfinance Centre for Entrepreneurs



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