



UNIVERSITY OF RUHUNA
INVITATION FOR APPLICATIONS/ NOMINATIONS

POST OF VICE - CHANCELLOR

The Council of the University of Ruhuna acting in terms of the Section 34 of the Universities Act No. 16 of 1978 and its subsequent amendments and the provisions of University Grants Commission Circular No. 04/2018 of 28 June 2018 invites applications/nominations of persons (citizens of Sri Lanka) for the position of the Vice-Chancellor of the University of Ruhuna.

Under the provision of the Universities Act No. 16 of 1978, the Vice – Chancellor is a full time officer of the University. He/She shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He/She shall be an ex-officio member and Chairman of both the Council and the Senate.

The Vice-Chancellor shall be responsible for the execution of policies and measures approved by the Council in relation to the University and, subject to such policies, the direction, supervision and control of the University, including its administration; and for the maintenance of discipline within a University.

The Vice-Chancellor shall, unless he/she vacates office earlier or removed from office in terms of the Universities Act No. 16 of 1978 as amended, hold office for a term of three years or until he/she completes his/her sixty fifth year whichever occurs earlier.

The Vice-Chancellor will be responsible for providing academic leadership, formulating, conducting and introducing management policies and implementing the decisions of the Council, the general administration of the University and should, therefore, uphold the principles of academic excellence, transparency, accountability, democratic management and effective non partisan leadership.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues and a commitment to the effective implementation of decisions. He/She should also possess a deep understanding of the ethos and mission of the University including commitment to the community.

The Vice-Chancellor is entitled to receive the highest academic salary scale and to receive an entertainment allowance of 15% of the salary, housing and transport facilities.

The following documents should accompany application/nomination.

1. A complete Curriculum Vitae of applicant/nominee including date of birth.
2. A personal statement of vision for the University indicating what the candidate expects to achieve if appointed.
3. A letter of consent from the nominee in case of a nomination.
4. A letter from the employer indicating whether applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant/ nominee serving in Public Service, Corporation, Statutory Bodies and Higher Educational Institution other than the University of Ruhuna.
5. Where the present incumbent is an applicant such applicant should also give a report highlighting the accomplishments during his/her first term in office.

All eligible applicants for the post of Vice-Chancellor shall be invited for a brief presentation of minimum ten (10) minutes duration but not exceeding 15 minutes, to the Council prior to commencing the election. However, no candidate shall participate for a presentation of other candidates eventhough such candidate is a Member of a Council. In an exceptional situation, if any applicant/ nominee is not in a position to appear before the special Council meeting, he/she shall be allowed to make the presentation via video conference such as "Skype".

Application/nomination with relevant documents as requested above should be addressed to **The Registrar, University of Ruhuna, Wellamadama, Matara** and sent under Registered Cover or hand delivered to **reach the Registrar on or before 14.09.2018 by 3.00 p.m.**

The names of the three (03) persons in the order of the highest number of votes secured, will be forwarded to the University Grants Commission as prescribed in the UGC Circular No. 04/2018.

The envelope containing the application/ nomination with the required documents must be marked "**Post of the Vice-Chancellor**" on the top left hand corner.

Applications received in the Registrar's office after the closing date and time will not be entertained.

(Prospective Applicant/ Nominator are invited to visit the University web site **www.ruh.ac.lk**)

**Registrar and Secretary to the Council
University of Ruhuna
13.08.2018**