

## **Dean Post - Faculty of Graduate Studies**

The term of the first Dean, Faculty of Graduate Studies, is going to be over on 15<sup>th</sup> of Nov, 2014 and applications are called to select the second Dean.

Permanent members of the academic staff of University of Ruhuna, at Senior Lecturer Grade I or above, are eligible to apply for the post of Dean, Faculty of Graduate \Studies

Interested individuals shall prepare applications along with a self-assessments based on the selection criteria given below and forward to Registrar of the University with copies of proofs for their qualifications, except certificates which are available in the candidate's personal file.

A committee will evaluate all applications according to the selection criteria and three (03) nominations will be selected based on the evaluation, at a special meeting of the BGS, chaired by the Vice Chancellor. Those nominations will be forwarded to the Council to take the final decision.

**Eligible academics are request to send their applications to reach the office of the Registrar, University of Ruhuna, on or before 24<sup>th</sup> Oct.2014**

Assistant Registrar

Faculty of Graduate studies

14. 10.2014

## Criteria for the Selection of the Dean, Faculty of Graduate Studies

Applicant's caliber in research and administration will be assessed according to the following marking scheme.

### 1. Academic Qualification

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|--|------------------|
| 1.1 Doctorate or equivalent higher degree  | <b>04 points</b> |
| 1.2 MPhil  | <b>02 points</b> |
| 1.3 Masters degree of two years duration with a research component (dissertation) 01 |                  |

### 2. Postgraduate Supervision (Max. 12 points)

Principal Supervision of Ph.D., M.Phil., or other postgraduate thesis and dissertations (only for candidates who have successfully completed the degree)

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|---|-----------------|
| 2.1 Ph.D., D.M.   | <b>4 points</b> |
| 2.2 M.Phil. (Two year full time research degree)  | <b>2 points</b> |
| 2.3 M.A., M.D. or other postgraduate research degrees of less than 2 years duration (Postgraduate reports and research reports submitted as a partial fulfilment of postgraduate taught courses are excluded) | <b>1 points</b> |
| 2.4 Co-supervision of Ph.D., M.Phil, or other postgraduate thesis and dissertations (only for candidates who have successfully completed the degree)  |                 |

**50% of above marks**

### 3. Research, Scholarship and creative work

Note - 1: In the case of papers/publications with joint authorship, applicants should indicate their actual contribution to the work published and marks should be allocated accordingly.

Note – 2 : Recognized index journals are listed at <http://www.isinet.com/journals> under:

1. Science Citation indexed Expanded ® (Web of Science)
2. Social Sciences Citation index ® (Web Science)
3. Arts and humanities citation index ® (Web of Science), etc.

Note 3: The Candidate must produce evidence that the journals claimed under 3.1.1 are published at least twice a year and are indexed.

### 3.1 Peer reviewed publications (including invited editorials in indexed journals)

#### 3.1.1. Research publications in refereed journals (full paper published)

- i) Up to 3 points/paper in a journal that publishes at least two issues per year
- ii) Up to 2 points/paper in a journal that publishes less than two issues per year
- iii) Add 2 points/paper if the paper is published in a recognized indexed journal.

Note: The weightage among authors for each paper should be taken from the total marks claimed for the paper.

#### 3.1.2 Peer reviewed Presentations with evidence at National/International Conferences/Symposia

- (a) Published as full papers – up to 1 point / paper - **Max. 15**
- (b) Published in abstract form – up to 0.75 point/abstract - **Max. 10**
- (c) Presented with evidence up to 0.5 point/presentation - **Max. 05**

#### 3.1.3 Citation of the applicant's work by others in books and refereed journals

**0.5 point up a maximum of 05 per paper.**

#### 3.1.4 Editor-in-Chief of journals

up to 1 points/journal/year **Max. 04**

#### 3.1.5 Reviewer of and international Journal

up to 2 points/journal **No Limit**

#### 3.1.6 Reviewer/Editorial Board Member of journals

up to 0.5 points/journal/year **Max. 02**

### 3.2 Patents in the relevant field

National patents – up to 2 points per patent **Max. 10**

International patents – up to 4 points per patent **No Limit**

### 4.0 University, National and International Development Activities

4. 1 Vice-Chancellor up to 2 points/year **Max. 10**

4. 2 Deputy Vice-Chancellor/Rector/Dean of a Faculty/ Director of a University Institute or a Research Institute

- up to 1.5 points/year    **Max. 06**
- 4.3 Head of a Department of a University or equivalent position in any other Institution  
up to 1 point year    **Max. 04**
- 4.4 Director/Coordinator of a Centre/Unit or Equivalent recognized by the Senate of the relevant University and approved by the UGC    up to 1 point/year    Max. 03
- 4.5 Coordinators for Postgraduate Programmes, University level Projects  
up to 1 point/year    **Max. 03**
- 4.6 Chief Student Counselor/Warden of a Residential Hall/Proctor/ Director, Career Guidance Unit/Director, Staff Development Unit  
up to 1 point/year    **Max. 03**
- 4.7 Student Counselor/Career Guidance Counselor/Academic Counselor at least at faculty level  
up to 1 point/year    **Max. 03**
- 4.8 President/Secretary/Treasurer of an approved Society in the University  
up to 1 point/year    Max. 03
- 4.9 President/Secretary/Treasurer in University Teacher Union/University Alumni Associations at National level  
up to 1 point/year    **Max. 03**
- 4.10 Membership of Councils, Boards of Management/Boards of Study in other Universities/Higher Educational Institutes, which are not ex-officio posts  
up to 1 point/year    **Max. 03**