

## **Post of Dean – Faculty of Graduate Studies**

The term of the Second Dean, Faculty of Graduate Studies, is going to be over on 15<sup>th</sup> November 2017 and applications are called to select a third Dean.

Permanent members of the academic staff of University of Ruhuna, at Senior Lecture Grade I or above, are eligible to apply for the post of Dean, Faculty of Graduate Studies

Interested individuals shall prepare applications along with a self-assessments based on the selection criteria given below and forward to Registrar of the University with copies of proofs for their qualifications, except certificates which are available in the candidate's personal file.

A committee will evaluate all applications according to the selection criteria (attached herewith) and three (03) nominations will be selected by the Board of Graduate Studies based on the evaluations, done by a three member committee appointed by the Council. Those nominations will be forwarded to the Council to take the final decision.

Eligible academics are requested to send their **applications to reach the office of the Registrar, University of Ruhuna**, on or before 09.11.2017

Senior Assistant Registrar

Faculty of Graduate Studies

10.10.2017

## Criteria for the Selection of the Dean, Faculty of Graduate Studies

Applicant's caliber in research and administration will be assessed according to the following marking scheme.

### 1. Academic Qualification

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|---|-----------|
| 1.1 Doctorate or equivalent higher degree   | 04 points |
| 1.2 MPhil   | 02 points |
| 1.3 Masters degree of two years durations with a research component ( dissertation) | 01 point  |

### 2. Postgraduate Supervision ( Max. 12 points)

Principle Supervision of Ph.D., MPhil., or other postgraduate thesis and dissertations (only for candidates who have successfully completed the degree)

- |   |          |
|---|----------|
| 2.1 Ph.D., D.M.   | 4 points |
| 2.2 MPhil (Two year full time research degree)  | 2 points |
| 2.3 M.A., M.D. or other postgraduate research degrees of less than 2 years duration (Postgraduate reports and research reports submitted as a partial fulfilment of postgraduate taught courses are excluded) | 1 point  |
| 2.4 Co-supervision of Ph.D, MPhil, or other postgraduate thesis and dissertations (only for candidates who have successfully completed the degree) 50% of above marks   |          |

### 3. Research, and creative work

Note – 1: In the case of papers/publications with joint authorship, applicants should indicate their actual contribution to the work published and marks should be allocated accordingly.

Note – 2: Recognized index journals are listed at <http://www.isinet.com/journal> under:

1. Science Citation index Expanded ® (Web of Science)
2. Social Sciences Citation index ® (Web Science)
3. Arts and humanities Citation index ® (Web of Science), etc.

Note – 3: The Candidate must produce evidence that the journals claimed under 3.1.1 are published at least twice a year and are indexed.

### 3.1 Peer reviewed publications (including invited editorials in indexed journals)

#### 3.1.1 Research publications in refereed journals (full paper published)

- I. Up to 3 points/paper in a journal that publishes at least two issues per year
- II. Up to 2 points/paper in a journal that published less than two issues per year
- III. Add 2 points/paper if the paper is published in a recognized indexed journal

Note: The weightage among authors for each paper should be taken from the total marks claimed for the paper (i.e- including the above iii where relevant ).

#### 3.1.2 Peer reviewed Presentations with evidence at National / International Conferences / Symposia

- |  |   |        |
|--|---|--------|
| (a) Published as full papers – up to 1 point / paper         | - | Max.15 |
| (b) Published in abstract form – up to 0.75 point / abstract | - | Max.10 |
| (c) Presented with evidence up to 0.5 point/ presentation    | - | Max.05 |

#### 3.1.3 Citation of the applicant’s work by others in books and refereed journals

0.5 point up to a maximum of 05 per paper.

#### 3.1.4 Editor-in-Chief of journals

up to 1 points / journal / year Max. 04

#### 3.1.5 Reviewer of an international Journal

up to 2 points / journal No Limit

#### 3.1.6 Reviewer / Editorial Board Member of journals

up to 0.5 points / journal /year Max. 02

### 3.2 Patent in the relevant field

National patent – up to 2 points per patent Max. 10

International patent – up to 4 points per patent No Limit

### 4.0 University , National and International Development Activities

4.1 Vice Chancellor up to 2 points/year Max. 10

4.2 Deputy Vice Chancellor /Rector/Dean of a Faculty/ Director of a University Institute or a Research Institute up to 1.5 points/year Max. 06

4.3 Head of a Department of a University or equivalent position in any other Institution up to 1 point/year Max 04

4.4 Director / Coordinator of a Centre /Unit or Equivalent recognized by the Senate of the relevant University and approved by the UGC Institution	up to 1 point/year	Max. 03
4.5 Coordinators for Postgraduate Programmes, University level Projects	up to 1 point/year	Max. 03
4.6 Chief Student Counselor/Warden of a Residential Hall /Proctor /Director ,Career Guidance Unit /Director, Staff Development Unit	up to 1 point/year	Max. 03
4.7 Student Counselor /Career Guidance Counselor/Academic Counselor at least at faculty level	up to 1 point/year	Max. 03
4.8 President/Secretary/Treasurer of an approved Society in the University	up to 1 point/year	Max. 03
4.9 President/Secretary/Treasurer in University Teacher Union/University Alumni Associations at National level	up to 1 point/year	Max. 3.4
4.10 Membership of Councils, Boards of Management/ Boards of Study in other Universities/Higher Educational Institutes, which are not ex-officio posts	up to 1 point/year	Max. 03