

- Ensure timely reporting of physical, procurement and financial progress and the performance indicators to the OMST (Operations and Monitoring Support Team) of the Ministry of Higher Education and Highways (MHEH) and University Grants Commission (UGC).
- Liaise regularly and closely with the OMST to ensure smooth functioning of the AHEAD activities.
- Any other duties assigned by the Vice Chancellor and the AHEAD Director /OMST.

4. REMUNERATION

An all-inclusive monthly allowance of LKR 25,000 will be paid, subject to satisfactory performance, by the OMST.

5. REQUIRED QUALIFICATIONS & EXPERIENCE

A Senior Academic (Senior Lecturer Grade I or above), excluding Vice Chancellors, Deputy Vice Chancellors, Rectors of Campuses, Directors of Institutions, Deans of Faculties and Heads of Departments. The main managerial responsibility of the academic selected should be the work of the OTS Director.

6. METHOD OF APPOINTMENT

The OTS Director will be appointed on part-time basis by the OMST, on the recommendation of the Vice-Chancellor and the concurrence of the World Bank.

Initially the appointment will be made for a period of 12 months, and may be renewed based on performance during the AHEAD period up to June 30, 2023.

7. REQUIRED PROFESSIONAL COMPETENCIES

- ability to lead and manage AHEAD activities efficiently
- ability to coordinate and facilitate implementation of a number of sub-projects with complex and diverse activities
- ability to analyze and resolve project implementation issues effectively
- ability to interact with senior academic and administrative staff in the university
- ability to function effectively in a team environment inspiring trust and cooperation of other team members
- high level of IT literacy
- strong communication, negotiating skills and good interpersonal relations
- high level of proficiency in written and spoken English